

# LAWTON PUBLIC SCHOOLS



EDUCATIONAL SERVICES DIVISION  
Accountability and Student Assessment  
Office of Ken Lamb

## **PROCEDURES AND APPLICATION FOR PROFICIENCY BASED PROMOTION, GRADES 1 - 12**

Upon the request of a student or parent, students in grades 1-12 may demonstrate proficiency by a criterion-referenced test and a performance where mastery of the subject or grade is demonstrated. PBP guidelines require the student to demonstrate knowledge without benefit of instruction.

Copies of Priority Academic Student Skills booklets are available for purchase (\$8.00) in the District Media Center. Lawton Public Schools recommends that parents confer with the child and the child's counselor before proceeding.

Students who demonstrate superior knowledge at 90% or higher will be advanced to the next level of study. This decision will take into consideration such factors as social, emotional, physical and mental growth. In all cases, parental wishes are considered.

Tests over high school courses will count toward meeting the requirements for the high school diploma regardless of the student's age or grade level. Elementary, middle level, and high school students who satisfactorily complete PBP in a 9-12 curriculum area...

- A. Will receive high school credit.
- B. The credit will count toward satisfying requirements for high school graduation.
- C. The credit will be recorded on the student transcript as an A and will be figured into the grade point average.
- D. Unsuccessful attempts will not be recorded on any student record and will have no affect on the student's academic standing. Students not demonstrating proficiency will be allowed to try again during the next assessment period. Parents should request a conference with school personnel when considering retesting.

Assessment in grades 1 – 8 will consist of one test per grade (with five separate sub-tests) and one performance per grade level. Each sub-test will have approximately 50 items, a total of 250 items per grade. The subject areas are:

Reading	Science
Mathematics	Social Studies
Language Arts	

Assessment for grades 9 -12 will measure 17 subjects. Each test will have approximately 75 items. A performance is required for each test. The subjects are:

General Math	Physical Science	Oklahoma History	English I, II, III, IV
Pre-Algebra	Earth Science	U.S. History	French I, II, III, IV
Algebra II	Chemistry	Government	Spanish I, II, III, IV
Geometry	Physics	World Geography	German I, II, III, IV
		Civics	

Once credit has been awarded, the student will be advanced to the next grade/course/subject level. Options for instruction may include individual instruction, correspondence courses, independent study, concurrent enrollment at Cameron University, cross-grade grouping, cluster grouping, or individualized educational programs. Educators and parents will work together to plan the educational program.

Exceptions to standard assessment may be approved by Lawton Public Schools for those students with disabling conditions.

All units earned through PBP are transferable within the state of Oklahoma. (Regulations may vary in other states. Parents planning to move out-of-state should contact school officials in that state to determine acceptability of Proficiency-Based Promotion results).

### **INSTRUCTIONS FOR TAKING PROFICIENCY BASED PROMOTION TEST**

1. **APPLICATION** – Students who have been enrolled in Lawton Public Schools for six months or more may apply to advance to the next level. A student who is enrolled in a course/grade/subject for more than two weeks is not eligible to take the PBP test in that specific course/grade/subject. Applications may be downloaded from this website or are available from the school. They are also available from:

Shoemaker Education Center  
753 Ft. Sill Boulevard  
Lawton, Oklahoma 73507

*Applications must be filed at Shoemaker Center with the Educational Services Division, Executive Director of Accountability & Student Assessment.*

2. **TEST** – A criterion-referenced test shall be administered to each student who has properly filed an application. Students will be allowed to take PBP tests in multiple subject areas. Assessment will be aligned with curriculum and instruction.
  - \* Assessment in grades 1-8 will consist of one objective test per grade (five separate sub-tests) and one performance test per grade level.
  - \* Assessment in grades 9 – 12 measures 17 subjects with one performance per subject. **STUDENTS MUST TAKE ONE TEST FOR EACH SUBJECT IN SEQUENCE**, i.e., English I, then English II etc.

*On the day the test is administered, students must provide proof of their identity. Picture identification cards such as a military ID or driver's license are acceptable.*

3. **DEMONSTRATION** – Students must then demonstrate mastery of the subject/course/grade. A panel of at least two professional educators from Lawton Public Schools who have appropriate subject/grade level expertise will judge this component. The student must assemble a portfolio, prepare a thesis or a project, or demonstrate in some other way that he or she has mastered the material. Lawton Public Schools' educational specialists, with input from teachers, will decide upon an appropriate demonstration to indicate mastery of subject/course/grade.

*Students in grades one through eight must present a demonstration of mastery for the entire grade level. Students in grades nine through twelve must present a demonstration of mastery for each subject or course.*

**The student must score a 90% or higher on the criterion-referenced test in order to advance to the demonstration portion. The student's score on the TEST and the DEMONSTRATION must average 90% or higher.**

4. **CREDIT** – After successful completion of both the test and the demonstration, and after appropriate consultation with parents, students will be awarded credit on the permanent record and promoted to the next level. Students must progress through a curriculum area in a sequential manner.

**PROFICIENCY BASED PROMOTION  
Application to Demonstrate**

Today's Date: \_\_\_\_\_

Student Information:	
Name: _____	Birth Date: _____
School: _____	Current grade level: _____
*Grade/Course/Subject in which student desires to demonstrate proficiency _____	

Parent Information:	
Parent Name: _____	
Address: _____	
City, Zip Code: _____	
Phone: (H) _____ (W) _____ (C) _____	

Briefly explain why you wish to demonstrate proficiency in this grade/course/subject:

Parent Signature: \_\_\_\_\_

<b>THIS SIGNATURE MUST BE INCLUDED WITH APPLICATION</b>	
<b>This application has been reviewed, recommended and verified by:</b>	
_____ <b>PRINT NAME</b> of Principal, Assistant Principal, or Counselor	_____ Signature
<b><u>You MUST attach a copy of the student's permanent record or transcript before application will be processed.</u></b>	
<i>Deliver or mail to:</i> <b>Ken Lamb</b> <b>Executive Director of Accountability &amp; Student Assessment</b> <b>Shoemaker Education Center</b> <b>753 Ft. Sill Blvd.</b> <b>Lawton, OK 73507</b>	